

Friargate Information and Communications Group
Meeting 3
22nd November 2017 2 pm

Draft Agenda

Present: Cath Harvey, Julia Terry, Raymond Williams, Barbara Windle
Prevented: Richard Safhill, John Fieldhouse

1 Agenda

The agenda was agreed.

2 Posters in Meeting House

Following on from the discussion at our last meeting (1.2), we agreed to take forward the proposal to display one or more posters produced by central Quaker bodies, visible from the street. Raymond will request some examples of suitable posters from Friends House. He will also obtain a suitable display arrangement for the hanging of posters on display

3.1 Website items

We discussed the question of including memorial meetings and weddings in the online diary. We agree to go ahead with this, with the exception of private, family funerals. Arrangements at other AM meeting houses will depend on prior notification.

Raymond will request elders to include a reference to the website when the notes for notice readers are next revised.

3.2 Library items

Raymond met Sandra Hall in August and discussed our library arrangements. John has continued working on improving the display in the library. He is also implementing some of Sandra's suggestions (eg duplicated titles; availability of popular titles). We note that take-up of the small library book selection in the foyer has been pleasing.

We wonder if Sandra's suggestion of placing bookshelves with a wider selection of current titles might be taken up. (This would need the purchase of a different cabinet. In the meantime, perhaps we should review the use of the bookshelf over the coffee serving area. This could provide extra space / a continuation of the book display opposite. For instance, the non-Quaker titles might be placed there, and the Quaker titles on the current display extended. Or books for sale might be displayed here. (see 3.6 below).

3.3 Quakevine items

A review of the role of Quakevine as an LM publication remains open. This is a question Barbara might raise in discussion with other LMs.

3.4 Staff items

We considered how the dark brown display cabinets might be made more appealing.

3.5 Overseers' items

There were no issues from overseers.

3.6 Elders' items

We agreed to inquire of elders how many books are sold in the display which they manage. We wondered whether some titles might be better placed on loan on the library shelf. If sales are low, it might be worth considering removing the cabinet and only displaying sale books on an occasional basis. A reduced number of books could be put on display on the shelf over the coffee counter, which currently has no clear function.

4 Next Meeting

We will hold our next meeting early in March, date to be arranged.

Raymond Williams